

## **The Guideline of the National Taiwan Normal University Educational Practice Guidance Committee**

On March 16, 2005, it was approved at the Practice Guidance Meeting and the Teaching and Educational Practice Mentor Conference at the second semester of the 2014 academic year.

From March 22, 2005, it was implemented. On September 26, 2008, the amendment was approved at the meeting of Teacher Education and Employment Guidance at the first semester of the 2018 academic year.

On September 28, 2011, the amendment was approved at the meeting of Teacher Education and Employment Guidance at the first semester of the 2011 academic year.

On September 15, 2014, the amendment was approved at the meeting of Teacher Education and Employment Guidance at the second semester of the 2014 academic year.

On March 29, 2017, the amendment was approved at the meeting of Teacher Education and Employment Guidance at the second semester of the 2016 academic year.

On August 7, 2019, it was reviewed and approved by the 1st academic administrative meeting of the School of the Teacher Education at the 1st semester of the 2019 academic year

On October 16, 2019, it was reviewed and approved at the Teacher Education Meeting at the first semester of 2019 academic year.

1. National Taiwan Normal University, (hereinafter referred to as the university), established the Educational Practice Guidance Committee to review special cases and urgent matters related to educational practice (hereinafter referred to as the committee).

2. The Committee is composed of the dean of the School of Teacher Education (hereinafter referred to as the school), 1 or 2 representatives from other schools and 1 representative from practice institutions. The dean of the school is the chairman, and the representatives of the other schools are represented according to the scale and professionalism of the school. The schools shall recommend educational practice mentors, among which the school with a vice president could recommend 2 mentors, and the other school could recommend 1 mentor.

3. The term of the committee members is one academic year and may be re-elected. The committee member may be re-elected separately due to the changes of duties or courses of the member.

4. The functions of this committee are as follows:

- (1) Review on special cases of educational practice.
- (2) Review of issues related to educational practice.
- (3) Select and certificate of high-quality educational practice institutions.

(4) Decide or interpret disputes and doubts about educational practice regulations

5. The Committee shall hold meetings when necessary.

6. When the committee is in session, more than half of the members should be present and the resolution can only be made with the consent of more than half of the members present.

7. The administration of this committee is supported by the Division of Educational Practicum and Professional Development of the school.

8. The matters dealt with by this committee shall be reported in the next Teacher Education Meeting.

9. The guideline and amendment shall be implemented after being approved by the Teacher Education Meeting and signed by the principal of the university.